



Friday 4<sup>th</sup> November, 2022

Dear parents and carers,

We wrote to you at the beginning of the school year to advise that the government has issued new guidance about school attendance. The aim is to ensure that attendance levels are rising back to where they were before the COVID pandemic.

Here are the key expectations:

- It is expected that all children attend every school day unless there is a good reason like an illness.
- It is expected that all children arrive in school on time.

The point I would like to reinforce is that the **LA are now fining** families for all unauthorised holidays. Delayed holidays due to Covid will no longer be taken into consideration.

Please, call the school office if your child can't attend or is running late for a specific reason. To call the school office in case of non-attendance or lateness is a matter of safeguarding as it ensures that we know that your child is safe. Should a child not arrive at school and no message was left with the office, we otherwise need to assume that something has happened on the way to school and take appropriate action to safeguard your child, should we not be able to get in touch.

Below are the school hours valid from September:

### **Moorpark Junior School**

**School doors open: 8:45am**

**School day: 8:55am to 3:10pm**

The government are urging both schools and local authorities to upscale their measures to enforce good attendance. Please, be aware that children who arrive half an hour after the register has closed without sufficient reason will receive a "U" code. "U" codes count in similar ways to absences and can lead to enforcement action by the Local Authority's Education Welfare Officers.

Yours Sincerely,

Mrs K. Peters  
(Headteacher)

Mrs L. Wright  
(Head of School)

