



THE
NEW GUILD
TRUST

Moorpark Junior School
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Friday, 26th February, 2021.

Dear Parents and Carers,

I hope this letter finds you all well and happy after the half term break.

As you are aware, the Government have outlined their plans to ensure that

**all children are back to school on Monday 8th March, 2021,
attendance will be compulsory.**

If your child is absent from school you must call the school office, as usual, to report your child's absence.

We will be resuming the arrangements for daily start and end times, alongside the stringent measures for health and safety to keep everyone safe. We had established everything so well in the Autumn term, I'm sure we will quickly return to the routines on our return.

Below is a reminder for everyone of all the information you need for our safe reopening.

What day and time will my child start?

In order that we can minimise any risks we will continue to use the bubble concept meaning that children will only work and socialise within their year group at all times of the day. We will make sure that children from different year groups / bubbles will be kept separate, as much as possible, to decrease everybody's risk of infection during the school day, especially during break and lunch times.

As always, the safety of our children and our families are of paramount importance. In line with the guidance, we need to stagger the times of children entering and leaving school. We have carefully considered how we can implement this safely at Moorpark Junior School and here is a reminder of the start and finish times that have been in place since September 2020. (see next page for the table)

We have ensured that there is no loss of learning time for our children. If they are starting school at a later or earlier time they will also be leaving at a later or earlier time.

Year Group	Start Time	End Time
YEAR 3	8:30am	2:40pm
YEAR 4	8:40am	2:50pm
YEAR 5	8:50am	3:00pm
YEAR 6	9:00am	3.10pm

How will I know where to go to get to class?

- Entrances and exits haven't changed since before Christmas but they will also be clearly signposted around the site as a reminder– please follow the instructions for one way to keep everyone as safe as possible. (see the site plan at the end of this letter)
- If you have more than one child attending the school then please drop all of your children off at the first child's drop off point and time and pick them up from the last child's drop off point and time. E.g. If you have a child in year 3 and Year 5, both children will be dropped off at 8.30am at the Y3 drop off point and picked up from the Year 5 pick-up point at 3.00pm.
- **It is absolutely essential that you arrive at the exact stated times.** If you arrive earlier, you must wait away from the school grounds. **If you are late, you will have to go to the main office to pick up your child.**
- Should you have siblings at the Infant school too and your times are the same, it has been agreed that you will take your junior child first in the morning and the infant child second. At the end of the day please pick up your infant child first and your junior child second.

What about parents and carers on the site?

- **It is absolutely essential that you adhere to social distancing rules** when waiting to collect your child at their pick up points. Please consider other people around you. You should leave the site as soon as your child has come out to you.
- **All adults on the school site MUST wear a face mask that covers the nose and mouth.**
- We will respectfully ask that you remain 2m back from staff if you need to speak with them. Remember it's better for you to make a telephone appointment or call the office with any messages for your child's teacher.
- **Only one parent or carer should drop off or collect children from school.**

What if you need to speak to someone or collect something from the office?

- Please DO NOT enter the school office unless absolutely essential, please telephone if you need to speak to somebody or if you need any information or help with anything.
- If your query can't be answered or you would like to speak to a certain person then you can make an appointment for a telephone meeting.
- If you do enter the school office (by prior arrangement) **it is essential that all visiting adults wear a face mask.**

What does my child need to bring to school?

- Pupils will only need to bring their reading book and diary, coat and lunch box if required into school. Book bags are fine but no large bags or any other equipment will be permitted.
- Children will **NOT** be wearing face masks
- School uniform will need to be cleaned regularly.

What do I need to know about clubs?

- **PLEASE respond to any surveys** regarding the provision, your input is vital to help us to organise exactly what we can safely provide. Unfortunately, for the immediate start back in March we are unable to provide a breakfast and after school provision, but we will be reviewing this regularly and we will stay in touch regarding this matter.
- After school clubs will **not** be running in March until further notice.
- We will provide magic breakfast bagels to all children in every classroom at the start of the day.

What else do I need to think about to keep my family and everyone else safe?

- Continue to inform us immediately if your child or anyone in your household has symptoms.
- Continue to get tested immediately if your child or anyone in your family feels unwell.
- Email or telephone the school (if open) ASAP if anyone in your household tests positive for Covid-19.
- Strictly follow all the rules at home for Covid-19 social distancing and community measures as lockdown eases.

As we all know from the Autumn term, all of this will help to ensure that everyone remains as safe as possible. I know there is such a great deal of information here, remember everything is essentially all the same as before Christmas, but thank you for taking the time to read it again for a refresher. PLEASE call or email the school if you have any questions.

Thank you all for your patience and ongoing support, we look forward now with great optimism that school life can return to as near normal as we can possibly make it.

Yours sincerely,

Mrs Peters.

(Headteacher)



Moorpark Junior School

March 2021 Year Group Entrance and Exit Site Plan



Year 5

IN & OUT via double blue gates to Y5 door

Start 8:50am

End 3:00pm

Year 3

IN via Single gate on Park Road to Y3 single door

OUT via double blue gate

Start 8:30am

End 2:40pm

Year 6

IN via main office ON Minster St

OUT via library onto playground if collected end of day.

Start 9:00am

End 3.10pm

Year 4

Morning IN via gate by office – walk inside school fence to the year 4 double doors

OUT via small gate (large gates if access needed)

End of day IN via gate by office – walk inside school fence to Y3 single door, spaced out on the playground
OUT double gates

Start 8:40am

End 2:50pm