

THE
NEW GUILD
TRUST



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Friday 11th, December, 2020

Dear Parents and Carers,

The DfE (Department for Education) has issued guidance to schools regarding the process that schools should follow for Covid-19 cases over the Christmas holiday period. Following this government guidance, the school will **now be closed on Friday, 18th December, 2020.**

Summary of the guidance for reporting Covid-19 positive cases to school from the end of term:

Parents and carers should:

- Email school only if your child has developed symptoms within 48 hours of last attending school. (before Sunday 20th December).
- For the first 6 days after teaching ends (up to and including Wednesday 23rd December) If a child or staff member tests positive then schools are asked to continue to support Public Health England with tracking and tracing to identify close contacts and advise self-isolation.
- We will contact you by letter via text and dojo if your child is identified as a contact. (not after 23rd December)
- To report a case to us you should email the school office and we will be in touch as soon as possible.
- Should symptoms develop after 48 hours of last attending school, (after Sunday, 20th December, 2020) do not contact school – get tested and NHS Track and Trace will provide all the support you need.
- Please email on Monday, 4th. January, 2021, if your child or anyone in your household has symptoms or has tested positive over the Christmas break, after 23rd , December, 2020.

Thank you again for your on-going support and understanding during this difficult time for everyone.

Yours Sincerely,

Mrs Peters

(Headteacher).