



## Progress Home – School Conferences Autumn 2020

Dear Parents and Carers,

We would like to invite you to discuss your child's progress through our individual teacher conferences. Whilst we love to welcome parents and carers into school, this year the format will be different to ensure the safety of our staff, children and yourselves during the ongoing Covid-19 restrictions.

A **telephone or zoom appointment** will be available to discuss how your child has settled into class and their progress in learning since returning to school in September, please indicate your preference at the bottom of the letter. It will also be your opportunity to ask any questions you may have and to celebrate their achievements in school. Of course, please remember you must always get in touch as soon as possible if you have any concerns, nothing is too small, we are here to help. You can telephone the school office at any time to arrange a time to talk.

To ensure that all parents and carers are afforded the opportunity to share their child's experiences to date in school, and to be sure that parents are contacted at the correct timings, phone/zoom calls will be limited to ten minutes per parent or carer for each child. Any parent or carer requiring a more lengthy conversation will be able to make a further appointment. The school will make contact with the first contact parent or carer on the designated number we hold on our database. If you wish for an alternative contact number, please contact the school office.

If you have chosen to have your consultation via zoom then a link will be sent out via text/dojo the day before, just join the zoom at your allocated time and you will be placed into the waiting room ready for your meeting. (please see the virtual meeting agreement for expectations and understanding attached/follow link).

Allocated dates for each year group are as follows;

Date	Class	Teacher
Monday 9 <sup>th</sup> November	3R	Mrs Rodgers
Tuesday 10 <sup>th</sup> November	3MG	Mrs Mills and Mrs Gibbons
Monday 16 <sup>th</sup> November	4L	Miss Loaring
Wednesday 18 <sup>th</sup> November	4P	Mrs Payton
Wednesday 11 <sup>th</sup> November	5S	Miss Shaw
Thursday 12 <sup>th</sup> November	5F	Mrs Fox
Friday 20 <sup>th</sup> November	6H	Miss Holdcroft
Monday 23 <sup>rd</sup> November	6R	Mrs Rooney

Appointments will be scheduled between 8.30am and 6pm.

Your child will be allocated a time frame, by their class teacher, for you to indicate the best time for you. Your exact time will be sent out via class dojo, so please sign up if you haven't already done so and get in touch if you need any help with this.



There will also be the opportunity for parents and carers to speak to Mrs Mills, our Special Educational Needs and Disability coordinator, on Tuesday 24<sup>th</sup> November. Please contact the school office to book a telephone appointment. This could be for an update on current progress and support, or it could be time for you to talk about your own concerns for your child's learning progress, emotional or physical support.

Please do not hesitate to contact the school if you have any questions. Thank you for your continued support.

Yours sincerely,

L Wright  
Head of School

Dear Parents and Carers,

Complete and return the form below to arrange your Autumn Parent and Carers' progress meeting with your child's teacher. The dates are as stated on overleaf.

**Your child's teacher will inform you of your exact meeting time through class dojo.**

**Please indicate your preference below:**

**ZOOM**

**TELEPHONE**

Child's name:

Childs' class:

Parent/ carer name:

Brother or sister in other classes:

class:

Please indicate your preferred time frame below:

8.30am – 11.30am

11.30am – 1.30pm

1.30pm – 3.30pm

3.30pm – 6.00pm