



## Jackfield Infant School and Moorpark Junior School

### Local Community Governing Body



8<sup>th</sup> October, 2020

Dear Parents and Carers,

The Local Community Governing Body is responsible for the conduct of Jackfield Infant School and Moorpark Junior School and for promoting high standards in both schools. The Local Community Governing Body carries out its role by setting the vision for the schools and then ensuring that the schools work efficiently and effectively towards achieving their vision. It does this by building a thorough knowledge of the schools and their community, by both supporting and constructively challenging the schools, and by ensuring accountability and compliance. The Local Community Governing Body of our schools is made up of parent governors, staff governors and co-opted governors.

A vacancy has arisen for a Parent Governor on our Governing Body. The Governing Body is asking you to nominate someone with parental responsibility for a child at either school. If it receives more than one nomination, then a ballot will be held.

Before you decide to nominate someone, or indeed stand yourself, you may want to know a bit more about what is involved. Governors need not be experts in the field of education. What they do need is an interest in the school and in the welfare of our children and the time and willingness to get involved. The skills you have can be very useful to the Governing Body. If you are someone with the required experience, would you consider applying? Governors also need what is known as 'soft skills' – the ability to be able to build relationships with a range of people, to be able to work as part of a team, to be able to question, and to make connections between different types of information. All governors are expected to be able to read straightforward budget reports and data on school standards.

Our Governing Body expects governors to:

- attend three termly meetings of the Full Local Community Governing Body
- sit on a committee and attend the meetings which are usually once a term
- visit the school formally for monitoring purposes at least once a year
- visit the school informally at least once a year
- commit to attend training courses

In return, our Governing Body commits to:

- provide you with a structured induction
- provide access to quality training via Governor Support
- provide you with an experienced governor as mentor

If you would like to find out more about how you can contribute to governance at our schools, please contact either school office with your details. Nominations should be returned to the school by **Tuesday 3<sup>rd</sup> November, 2020.**

Yours sincerely,

Mrs. R. Davies  
Head Teacher  
Jackfield Infant School

Mrs. L. Wright  
Head of School  
Moorpark Junior School



**ELECTION OF PARENT GOVERNOR**  
**Nomination Form**



I WOULD LIKE TO NOMINATE MYSELF/OR\*

\_\_\_\_\_ (NAME)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (ADDRESS)  
\_\_\_\_\_  
\_\_\_\_\_ (ADDRESS)  
\_\_\_\_\_ (TEL NO)

AS A PARENT GOVERNOR AT JACKFIELD INFANT SCHOOL AND MOORPARK JUNIOR SCHOOL.

I AM A PARENT/GUARDIAN OF

\_\_\_\_\_ (NAME OF CHILD)  
\_\_\_\_\_ (SIGNATURE)

\* Please delete as appropriate. If you are nominating someone else please check first that they are willing to stand and ask them to sign below.

\_\_\_\_\_ (SIGNATURE)